

## Moor Monkton Parish Council

### Notes for Grant Applications

1. Applicants must complete a Grant Application Form and submit it to the Clerk of the Parish Council on or before 1<sup>st</sup> January prior to the financial year that funding is required. Financial years run from 1<sup>st</sup> April in each calendar year.
2. Grants are at the sole discretion of the Moor Monkton Parish Council and must be shown by the organisation to be for the benefit of the community of Moor Monkton Parish.
3. Grant applications will be considered on a year by year basis.
4. Monies will only be distributed for Capital Expenditure on presentation of an invoice for the completed works.
5. Monies for Non-Capital Expenditure will be distributed on evidence of need or an invoice for the service provided.
6. Responses for funding, whether approved or rejected, will be informed through email in the first instance and then by letter, if required.
7. Applicant organisations must nominate an individual for contact purposes.
8. Applicants are invited to support their case for a grant application at Moor Monkton Parish Council's meeting in the January prior to the financial year for which funding is being sought.
9. Applicants should indicate if additional grants are being sought in the Financial year from another grant aiding body.
10. Should applicants require any clarification on the above points then they should contact the Clerk, James Mackman at [jmackman3@gmail.com](mailto:jmackman3@gmail.com) or 39 Calder Avenue, Nether Poppleton, York, YO26 6RG.

ORGANISATION AND CONTACT DETAILS

Name of Organisation / Group .....

Name of Contact .....

Position in Organisation / Group .....

Address for correspondence  
.....  
.....

Post Code ..... Telephone contact no .....

Email contact .....

GRANT APPLICATION DETAILS

CAPITAL EXPENDITURE GRANT REQUEST AMOUNT £.....

What do you want the Capital Expenditure for? (Max of 100 words)

The Capital Expenditure Grant will be used for .....

NON-CAPITAL EXPENDITURE GRANT REQUEST AMOUNT £.....

What do you want the Non-Capital Expenditure for? (Max of 100 words)

The Non-Capital Expenditure Grant will be used for .....

HAS YOUR ORGANISATION SUBMITTED A GRANT REQUEST BEFORE?

YES / NO

If YES please complete details below

Year	Requested amount	Granted amount	How much of the Grant was expended?
------	------------------	----------------	-------------------------------------

Is your organisation seeking funding from any other source during the time of this application?

YES / NO

Amount requested	£.....	Source
------------------	--------	--------

DETAILS OF YOUR ORGANISATION

When was your organisation established?

What parts of the community does the organisation serve?

What are your plans and if you have a Business Plan please attach it.